

ACTION TAKEN BY CABINET MEMBER (EXECUTIVE FUNCTION)

Subject **Managed Review Services**

Cabinet Member Cabinet Member for Adults

Date of Decision 13th April 2014

Date of decision comes into effect 13th April 2014

Summary	This report recommends entering into a contract with Sanctuary Health & Social Care Group (aka Skylakes Social Care) for the supply of managed review services, as a single source procurement, within the Council's Contract Procedure Rules for a limited number of reviews.
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Officer Contributors Alan Mordue, Project Manager, Adults and Communities

Status (public or exempt) Public

Wards affected All

Enclosures None

Reason for exemption from call-in (if appropriate) Not applicable

Key decision No

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1. RELEVANT PREVIOUS DECISIONS

1.1 None.

2. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS

2.1 Within the Council's Corporate Plan, a priority outcome is to promote a healthy, active, independent and informed over 55 population in the borough so that Barnet is a place that encourages and supports residents to age well.

2.2 This contract will ensure that the borough meets:

- a) It's general public law duty to ensure that the care needs of older adult service users are kept under review.
- b) The Prioritising Needs Guidance which requires that reviews should be scheduled at least annually.

3. RISK MANAGEMENT ISSUES

3.1 If service users are not regularly reviewed there is a risk that:

- Their needs will have increased and are not being met by their current support in which case their well-being may deteriorate.
- Their needs will have decreased and they are capable of being more independent than they were in which case this is not an efficient use of council resources.

4. EQUALITIES AND DIVERSITY ISSUES

4.1 Public sector organisations have a responsibility to consider equality as part of procurement and contracts. Any organisation contracted by the Council to provide services on its behalf is also under an obligation to have due regard to eliminating unlawful discrimination, advancing equality and fostering good relations in the contexts of equalities and diversity.

4.2 The new contract does not compromise any issues under the Council's Equalities Policy and or in meeting its statutory equalities duties.

4.3 All information held with regards to client details is shared according to an agreed Information Sharing Agreement and complies with IT security

5. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)

5.1 The value of the contract with Sanctuary Health & Social Care Group is £75,000. There is sufficient funding within the Adult Social Care and Health budget to meet this cost.

5.2 It is intended that the contract with Sanctuary Health & Social Care Group is a one-off exercise to enable the Council to ensure that all service users are reviewed at least annually. It covers the reviews for a backlog of 250 service users to be completed within a 3 month period.

6. LEGAL ISSUES

- 6.1 The Council wishes to enter into a fixed price contract for the provision of a managed review service with Sanctuary Health & Social Care Group as a single tender action.
- 6.2 Single Tender Actions are permitted under the EU Procurement Directives for Technical Reasons where only one enterprise has the expertise to undertake such work and this is the case with Sanctuary Health & Social Care Group.
- 6.3 The Council's Commercial and Customer Services Director has approved the contract award as a Single Tender Action as required by Contract Procedure Rule 9.1 of the Council's Constitution.
- 6.4 Under paragraphs 5.9 and 12 .1 of the Council's Contract Procedure Rules contract terms and conditions to be used in a Procurement must be approved by HB Public Law. HB Public Law will be asked to approve the contracts before they are entered into.

7. CONSTITUTIONAL POWERS

- 7.1 Council Constitution, Contract Procedure Rules sets out authorisation and acceptance thresholds and procurement methods for Contracts.
- 7.2 Council's Constitution, Contract Procedure Rules Section 9, allows for a single tender action or commitment to take place with approval in advance by the Commercial and Customer Services Director.
- 7.3 The Council's Constitution (Procurement Code of Practice, section 15.7) states that that Single Tender Actions are permitted under the EU Procurement Directives in the following exceptional circumstances:
 - Technical Reasons – only one enterprise has the expertise to do the work.
 - Exclusive Rights – only one party can perform the contract due to intellectual / industrial property rights, for example patents/trademarks or copyright.
 - Artistic Reasons – engaging an artist or performer.
 - Consultancy Services – follow up work to complete the assignment previously awarded on a competitive tendering exercise; see guidance on aggregation rules.

8. BACKGROUND INFORMATION

- 8.1 There are approximately 250 reviews that need to be completed before the end of March 2014 to ensure that the Borough meets it's general public law duty to ensure that the community care needs of service users are kept under review and the Prioritising Needs Guidance which requires that reviews should be scheduled at least annually.
- 8.2 Skylakes is the delivery arm of Sanctuary Health and Social Care Group. Sanctuary Personnel is the agency arm of Sanctuary. The agency arm provides qualified social workers and care professionals to social services throughout the UK. Skylakes calls upon the Sanctuary agency staff to deliver

agreed volumes of social work services to a set timescale and at an agreed price upon delivery.

- 8.3 Over one third of all UK social workers are registered with Skylakes giving them sufficient geographical coverage to provide support across the UK. They assist local authorities by delivering a service that offers shared ownership of cases, administrative support and multi-disciplinary support when and where it is needed.
- 8.4 Based on the experience of internal and external professional staff with many years knowledge of the social care marketplace, Skylakes is unique in being the only UK organisation offering a turnaround managed review service from appointment to system recording. It is also scaled up to deliver the required service within an extremely short timescale (i.e. 250 reviews completed and recorded within 6 weeks).
- 8.5 The price of the contract is reasonable. The cost per review would compare favourably to that of internal social work staff and provides better value than using locum social work staff.

9. LIST OF BACKGROUND PAPERS

- 9.1 None

10. DECISION OF THE CABINET MEMBER(S)

I authorise the following action

- 10.1 To enter into a fixed price contract with Sanctuary Health & Social Care Group to provide a managed review service for 250 service users.

Signed



Date

13/04/14
